

**Karnataka Forests, Wildlife and Climate Change Foundation (KFWCCF),
Aranya Bhavan, 18th Cross, Malleshwaram, Bengaluru**

Notification for the Position of Public Relation Officer (PRO)

Applications are invited for the post of Public Relation Officer (PRO) on contractual basis for an initial tenure of two years in the Karnataka Forests, Wildlife and Climate Change Foundation (KFWCCF). Eligible and Interested candidates may apply in the prescribed Application form which can be downloaded from the official website of KFWCCF. (<https://kfwccf.in>)

Application must be submitted within two weeks from the date of this notification.

Details regarding Application Process, Application Form and Terms and Conditions governing the appointment etc., are published on the official website of KFWCCF. (<https://kfwccf.in>)

Digitally signed by
SANTHOSHKUMAR GANESAN
Date: 01-07-2026 16:16:31

Date: 01-07-2026

Deputy Conservator of Forests
(Headquarters), Bengaluru

Application Process

Application for the position of Public Relation Officer (PRO) must be submitted **on or before** 18.07.2026. Applications shall be submitted in hard copy along with supporting documents of educational qualifications and professional experiences.

The Application must be submitted in a sealed envelope superscribed "Application for the Position of PRO" and sent to the following address (either by post or in person): to reach before the prescribed last date.

Venue: Room No. 704 C, 7th Floor, Aranya Bhavan, 18th Cross, Malleshwaram, Bengaluru-560003.

Note: Any further clarification in this regard may be sought on the following landline telephone number or email address:

Telephone No: 080- 23346551

Email address: kfwccf@aranya.gov.in

Digitally signed by
SANTHOSHKUMAR GANESAN
Date: 01-07-2026 18:35:43

C. Educational Qualifications (Graduation and higher qualifications)

(Attach self-attested copies of certificates)

| Qualification | Subject/Specialization | University/Board | Year | Percentage /Grade |
|----------------------|-------------------------------|-------------------------|-------------|--------------------------|
| | | | | |
| | | | | |
| | | | | |

D. Professional Experience

| Nature of Work | Organization | Designation | Period (From-To) |
|---|---------------------|--------------------|-------------------------|
| As PRO | | | |
| In the field of Forestry / Wildlife | | | |
| As Content Creator | | | |
| Liaison with Corporate Sector | | | |

E. Core Skills (Tick applicable)

Liaison

Media Relations

Event Management

Social Media Management

Content Writing

Date:

**Name and Signature
of the Applicant**

Terms and Conditions Governing the Appointment of Public Relation Officer (PRO) in Karnataka Forests, Wildlife and Climate Change Foundation (KFWCCF)

1. Appointment-

The appointment of the Public Relation Officer (PRO) shall be effected on a contractual basis for an initial tenure of two years. There shall be an observation period of three months at the commencement of the appointment, during which the performance and suitability of the PRO shall be assessed by the Foundation. Continuation of the appointment beyond the observation period will be subject to satisfactory performance as determined by the Foundation's management.

Extension of this tenure may be granted at the sole discretion of the Foundation, contingent upon satisfactory performance and organisational requirements. This appointment does not confer any right to permanent employment within the Foundation.

2. Duties and Responsibilities-

- Facilitate the channelization of Corporate Social Responsibility (CSR) and Corporate Environment Responsibility (CER) contributions to the Foundation.
- Administer and oversee media relations to ensure the effective communication of the Foundation's initiatives and accomplishments.
- Formulate, implement, and evaluate communication strategies designed to enhance public awareness and engagement.
- Maintain records, reports and facilitate reporting and accounting of activities of the Foundation
- Strengthen and expand the public outreach initiatives of the Foundation, with a view to advancing its mission and core activities.
- Undertake such other responsibilities as may be entrusted by the Foundation's management from time to time.

3. Qualifications-

Candidates applying for the position of Public Relation Officer (PRO) must have completed a graduate degree in any discipline.

4. Selection Criteria-

Selection will be done based on previous work experience, educational qualification in forestry/ wildlife and interview. Marks allocation will be as following:

1. Experience as Public Relations Officer (PRO) – 10 Marks

2. Experience in the Field of Forestry/ Wildlife – 10 Marks

3. Experience as Content Creator – 10 Marks

4. Experience in Liaison with Corporate Sector – 10 Marks

5. Graduation or higher qualifications in Forestry / Wildlife – 10 Marks

Note: For criteria Sl. No. 1 to 4, 2 marks shall be awarded for each completed each year of experience subject to a maximum of 10 marks. For incompleting year, 06 months or more will be counted as 1 year.

6. Interview – 50 Marks

- The Interview will be designed to assess the candidate's knowledge of the duties and responsibilities to be performed by the PRO, as outlined in Para 2 above. It will also evaluate the candidate's clarity of thought and ability to articulate ideas effectively and coherently.

7. Shortlisting for Interview

- In case the number of applications received exceeds 20, candidates shall be shortlisted for interview based on Selection Criteria at Sl. No. 1 to 5 above.
- In case the total number of applications received is 20 or less, all eligible candidates shall be called for interview.

5. Remuneration-

A consolidated monthly remuneration of Rs. 70,000/- shall be paid. An annual escalation of 5% may be provided based on satisfactory performance. Statutory deductions shall be applied in accordance with prevailing legal provisions.

6. Working Hours-

The PRO shall be a full-time position in accordance with the working hours stipulated by the Government of Karnataka. Notwithstanding the foregoing, flexibility in working hours may be required to accommodate specific assignments and organisational exigencies.

7. Confidentiality-

The PRO shall be obligated to maintain the strictest standards of confidentiality with respect to all information, documentation, and data acquired during the engagement. Any breach of this obligation may result in disciplinary action, up to and including termination of the contractual appointment.

8. Code of Conduct-

The PRO shall, at all times, uphold and exemplify the highest standards of professional integrity, ethical behaviour, and decorum. The PRO shall refrain from any conduct that could bring the Foundation into disrepute.

9. Termination-

The Foundation reserves the right to terminate the appointment of the PRO by providing one month's written notice or, in lieu thereof, one month's salary. Similarly, the PRO may resign from the position by furnishing one month's written notice to the Foundation.

10. Leave-

Entitlement to leave, including casual and medical leave, shall be governed by the policies of the Foundation and will be communicated to the appointee at the time of joining.

11. Conflict of Interest-

The PRO shall not undertake any employment, business, or activity outside the purview of the Foundation that may give rise to a conflict of interest during the tenure of engagement.

ಕರ್ನಾಟಕ ಅರಣ್ಯ ವನ್ಯಜೀವಿ ಮತ್ತು
ಹವಾಮಾನ ಬದಲಾವಣೆ ಪ್ರತಿಷ್ಠಾನ
ಅರಣ್ಯ ಭವನ, ಮಲ್ಲೇಶ್ವರಂ,
ಬೆಂಗಳೂರು-560003



Karnataka Forest Wildlife
and Climate Change
Foundation (KFWCCF)
Aranya Bhavan, Malleshwaram,
Bengaluru-560003
Email: kfwccf@aranya.gov.in

ಸಂಖ್ಯೆ: KFD/EWRT/A2(COR)/27/2025

ದಿನಾಂಕ: 01.07.2026

ಇವರಿಗೆ,
ಆಯುಕ್ತರು,
ವಾರ್ತಾ ಮತ್ತು ಸಾರ್ವಜನಿಕ ಸಂಪರ್ಕ ಇಲಾಖೆ,
ವಾರ್ತಾ ಸೌಧ, ಇನ್ಫಾಂಟ್ರೀ ರಸ್ತೆ,
ಬೆಂಗಳೂರು-01

ಮಾನ್ಯರೆ,

ವಿಷಯ: ಸಾರ್ವಜನಿಕ ಸಂಪರ್ಕ ಅಧಿಕಾರಿ (PRO) ಹುದ್ದೆಗೆ ನೇಮಕಾತಿ
ಅಧಿಸೂಚನೆಯನ್ನು ಪತ್ರಿಕೆಯಲ್ಲಿ ಪ್ರಕಟಿಸುವ ಕುರಿತು.

ಮೇಲಿನ ವಿಷಯಕ್ಕೆ ಸಂಬಂಧಿಸಿದಂತೆ, ಕರ್ನಾಟಕ ಅರಣ್ಯ, ವನ್ಯಜೀವಿ ಮತ್ತು ಹವಾಮಾನ ಬದಲಾವಣೆ ಪ್ರತಿಷ್ಠಾನ (KFWCCF) ದಲ್ಲಿ ಸಾರ್ವಜನಿಕ ಸಂಪರ್ಕ ಅಧಿಕಾರಿ (PRO) ಹುದ್ದೆಗೆ ಕರಾರಿನ ಆಧಾರದ ಮೇಲೆ ಅರ್ಹ ಹಾಗೂ ಆಸಕ್ತ ಅಭ್ಯರ್ಥಿಗಳಿಂದ ಅರ್ಜಿಗಳನ್ನು ಆಹ್ವಾನಿಸಲಾಗಿದೆ.

ಈ ನೇಮಕಾತಿಯು ಪ್ರಾರಂಭಿಕವಾಗಿ ಎರಡು (02) ವರ್ಷಗಳ ಅವಧಿಗೆ ಇರಲಿದೆ.

ಅರ್ಜಿಯ ಪ್ರಕ್ರಿಯೆ:

1. ನಿಗದಿತ ಅರ್ಜಿ ನಮೂನೆಯನ್ನು KFWCCF ನ ಅಧಿಕೃತ ವೆಬ್‌ಸೈಟ್ www.kfwccf.in ನಿಂದ ಡೌನ್‌ಲೋಡ್ ಮಾಡಿಕೊಳ್ಳಬಹುದು.
2. ಸಂಪೂರ್ಣವಾಗಿ ಭರ್ತಿ ಮಾಡಿದ ಅರ್ಜಿಯನ್ನು ವೆಬ್‌ಸೈಟ್‌ನಲ್ಲಿ ನೀಡಿರುವ ಸೂಚನೆಗಳ ಪ್ರಕಾರ ಸಲ್ಲಿಸತಕ್ಕದ್ದು.
3. ಅರ್ಜಿ ಸಲ್ಲಿಸುವ ಕೊನೆಯ ದಿನಾಂಕ: 18.07.2026

ನೇಮಕಾತಿಗೆ ಸಂಬಂಧಿಸಿದ ಅರ್ಹತಾ ಮಾನದಂಡಗಳು, ಅರ್ಜಿಯ ವಿಧಾನ, ನೇಮಕಾತಿಗೆ ಸಂಬಂಧಿಸಿದ ನಿಯಮ ಮತ್ತು ಷರತ್ತುಗಳು ಹಾಗೂ ಇತರೆ ಅಗತ್ಯ ವಿವರಗಳನ್ನು ಪ್ರತಿಷ್ಠಾನದ ಅಧಿಕೃತ ವೆಬ್‌ಸೈಟ್ www.kfwccf.in ನಲ್ಲಿ ಪ್ರಕಟಿಸಲಾಗಿದೆ. ಸದರಿ ಅಧಿಸೂಚನೆಯನ್ನು ಉದ್ಯತ ಭಾಗದ ಕನ್ನಡ ಮತ್ತು ಆಂಗ್ಲ ಮಾಹಿತಿಯನ್ನು ಈ ಪತ್ರದೊಂದಿಗೆ ಲಗತ್ತಿಸಿ ಕಳುಹಿಸುತ್ತಾ, 01 ಕನ್ನಡ ಮತ್ತು 01 ಆಂಗ್ಲ ಭಾಷೆಯ ಪ್ರಮುಖ ದಿನ ಪತ್ರಿಕೆಗಳಲ್ಲಿ ಪ್ರಕಟಿಸುವಂತೆ ಕೋರಿದೆ.

ನಿಮ್ಮ ವಿಶ್ವಾಸಿ,

Digitally signed by
SANTHOSHKUMAR GANESAN
Date: 01-07-2026 18:34:19

ಉಪ ಅರಣ್ಯ ಸಂರಕ್ಷಣಾಧಿಕಾರಿ
(ಕೇಂದ್ರಸ್ಥಾನ), ಬೆಂಗಳೂರು